

2014 Workshop Descriptions



WEDNESDAY, October 1, 2014

12:00 pm **Registration Opens**

1:00-4:00 pm **Employee Emergency Response Training**
Fire Chief John Karns, City of Ashland and
Terri Eubanks, CERT Coordinator

This class introduces an innovative concept coined the Employee Emergency Response Team (EERT). EERT was conceived as a hybrid extension of our Community Emergency Response Team (CERT) which embodies FEMA's whole community approach to emergency management. This program prepares employees to provide appropriate emergency response during a fire, evacuation, or other emergencies in city/government operated facilities.

2:30p **Break**

5:00 pm – 7:00 pm **Welcome Reception & No Host Bar**

7:00pm **Dinner on Your Own**

THURSDAY, October 2, 2014

7:15 am – 5:00 pm **Registration Table Open**

7:15 am – 8:15 am **Continental Breakfast**

8:15 am – 9:00 am **President's WELCOME** *Sharon Harris*

9:00 am – 10:30 am **Keynote: Living a Life Without Limitations** *Sam Kavanagh*

It is with this attitude that Sam chooses daily to live his life determined to be the best he can be, living a life without limitations. We are all given hardships in life that challenge us beyond our imagination and he encourages you to join him in facing those challenges with dedication and confidence; you can too live a life without limitations.

10:30 am – 10:45 am **Break**

10:45 am – 12:00 pm **(a) Cyber Risks - Tell Me What I Don't Know** *Alycia Johnson and Bates Russell*

If you are like most Risk Managers, cyber security and the protection of digital information are subjects that you might not know much about. You also might be leaving the decisions about security and data protection solely up to your IT department. Knowing the right questions to ask your IT folks will help determine if your entity is safe and ensure that the technology experts are taking steps to guard against cyber liabilities. In this session you will learn

about: entity vulnerabilities, best practices for protecting personal information, limiting mobile device exposures, understanding the risks associated with third party relationships, and much more. Moreover, you will come away with a list questions you should be asking your IT department.

(b) Workers' Compensation Round Table: What's Next

Kate Wood, moderator

Most Or-PRIMA members are expert in managing work comp. This session will tap that expertise to share ideas and solutions about managing the next wave of challenges in this vital component of your Risk Management Program. This audience participation session will cover a range of topics:

- Aging Workers – Age vs Tenure
- Impaired Workers – Opioids, Medical Marijuana and the Drug Free Workplace
- Fit Workers – Lifestyle “diseases” and work capacity
- Impact of the Affordable Care Act on Managing Workers' Compensation
- Thoughts for Legislative Concept for next Session

12:00 pm – 1:30 pm Lunch

1:30 pm – 2:45 pm **(a) The Exclusive Remedy of the Oregon Workers' Compensation Act: Is It Under Threat?** *James Sikora & Julia Hier*

Oregon Workers' Compensation Law was once considered the exclusive remedy for most work related injuries. But, the courts have found that the exclusive remedy provision is, at times, unconstitutional. This session will outline the current status of the exclusive remedy laws, discuss potential exposures if the exclusive remedy laws are not applied, and will offer considerations for the employer when presented with processing and defending a claim which may also offer the claimant an avenue to seek civil recovery.

(b) Contracts and Purchasing *Tim Clarke*

This session will go over the importance of contract reviews and the reasons you as a public entity should be requiring higher limits in Oregon. The session will also explore questions like:

- Do I really need a contract?
- The other party says they cannot get the limits?
- It is too expensive?
- No one else in Oregon is asking for higher limits?

Additionally, we will look at an actual contract and walk through the steps in reviewing the contract to insure the best outcome.

2:45 pm – 3:00 pm Break

3:00 pm – 4:15 pm

(a) Responding to Public Records Requests & Email Retention

Peggy Hawker and Debbie Lockhart

This is a two part session dealing with Public Records Requests and the Retention of Email. After this session participants should be able to respond to a public records request with confidence; identify what records are covered by the law; which records are exempt from disclosure; acknowledge the request and provide an estimate of time to produce the records and the costs to do so. Dealing with email is a challenge for many organizations – what records to keep, what can be deleted; and the philosophy that maybe everything should be kept in Outlook. After this session participants should be able to identify email records that deserve retention according to the retention schedule, and be able to file the record properly.

(b) Law Enforcement Liability

Ben Miller

Allegations of police misconduct frequently make headlines here in Oregon and are the subject of many types of civil claims. This session will provide you with an overview of the federal and state law claims frequently made against law enforcement, a summary of recent trends in law enforcement civil litigation, and suggestions for how to investigate risk claims while avoiding some employment pitfalls.

6:00 pm – 9:00 pm

Banquet & Entertainment

This year's banquet will be held at Sun River with entertainment by comedian *Milt Abel* with a full bar and buffet on the premises beginning at 6pm

FRIDAY, October 3, 2014

8:00 am – 9:00 am

**Registration Opens
Full Hot Breakfast**

9:00 am – 10:15 am

(a) BYOD At Your Own Risk

Shane Swilley

A presentation on the legal and practical risks, rewards, and best practices for allowing employees to use their own electronic devices (laptops, smartphones, tablets, etc.), as opposed to the employer providing those devices, to perform work and to access employer owned/operated networks and data.

(b) Ergonomics and Beyond

Michelle McDermott

Ergonomics is a risk often overlooked by risk professionals. The lasting financial impact of ignoring ergonomics, however, can be significant. See why ergonomic risks need to be managed like any other. Explore options for early risk detection and hazard controls. Discover how you can avoid liabilities when dealing with ergonomic risks through the identification of ergonomic risk factors, proper engineering to correct hazards and the effective management of ergonomic issues.

10:15 am – 10:30 am

Break

10:30 am – 12:00 pm **Medical Marijuana** Sean O'Day and Rob Bovett

This session will provide a historical overview of marijuana regulation in Oregon and an overview of Oregon's Medical Marijuana Act. Through an interactive and engaging examination of statutes and case law, participants will learn what is allowed and what is not allowed under the current state of the law, whether employers must accommodate medical marijuana use in the workplace, the potential liabilities that public officials may face in administering Oregon's medical marijuana laws, and the current status of legislative efforts as well as legal challenges to Oregon's law.

11:00 am

Check-out [Room check-out time is 11am. If you plan to check-out after that time, please make late check-out arrangements ahead of time.]

