

Prima Minutes

Date of meeting: May 8, 2015

Call to order time: 12:05 p.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	P
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	P
Past President	Sharon Harris	P
Director	Mina Hanssen	P
Director	Bryan Aalberg	P
Director	Sara Moye	A
Director	Jennifer Thomason	P

Also present at the meeting Julie LaMarche fall conference planner.

Review of minutes:

Minutes from April, 2015 were reviewed. Jamie made motion to approve minutes without any changes. Jennifer seconded motion, and motion passed.

Treasurer Report:

Mike reported to the board that our checking balance is \$5,557. Gary made a motion to approve Mike's treasurer report Sharon seconded, and motion passed.

Business

Board Duties Updates:

Board reviewed and discussed duties of officers and the need for directors to assist during busy times. Director duties were divided like this:

Sponsorship Bryan Aalberg

Membership Jennifer Thomason

Fall Conference Registration Sara Moye.

Jamie reported that updates have been made on the Oregon PRIMA web page.

Bryan reported that he continues to work on the e-mail bounce backs but it is turning into an ongoing project.

Membership:

Board discussed membership rates for the 2015/2016 year. A motion was made by Sharon to change the dues structure based on the population of the size of the population the agency represented.

- Membership dues would be paid for the agency and not individuals.
- The agency would need to identify the voting member during the registration process.
- There would not be a limit on the membership discounts for the spring and fall conferences as long as the agency has paid it's dues for the year.
- The fee for agencies that represent populations of 25,000 or less would pay an annual rate of \$100 per fiscal year.
- The fee for agencies that represent populations of 25,000 or more would pay an annual rate of \$175.
- Affiliate rates would be \$175 per year.

Mike seconded the motion with an amendment that dues changes only goes into effect if there is not an negative impact to the finances. Motion approved.

Mike will review and board will revisit at next meeting.

Board directed Gary to draft membership e-mail to be posted on the web page explaining new dues structure, reminding members and potential members that there will not be a hard copy invoice sent to the agency and reminder that national dues are separate from state dues.

Fall Conference:

Board discussed fall conference agenda & speakers. Confirmed speakers so far are Key Note, Brown & Brown, Richard Camwell, George Goodman, William White.

Board reviewed agenda times and confirmed Brown and Brown presentation will be Thursday from 10:45 to 12:00 and CIS (name of session?) will be 3:00 on Wednesday. Final times and schedules still to be determined.

Board directed Julie to bring back recommendations and report on:

- Speaker perks for complimentary rooms and other expenses that were covered in the past
- Food choices

- Entertainment choices and expenses

Julie was directed to provide the information at the July Board meeting.

Board discussed who would get complimentary rooms at fall conference as part of the Salishan contract and agreed rooms should go to Mike, Jennifer and Mina.

Board directed Gary to send out scholarship information for the fall conference in July 1 e-mail.

National Conference

Laurie, Jamie, Sharon, Gary, Bryan and Sara will be attending national conference in June.

New Business

No new business

No board meeting in June due to national conference. Next meeting will be July 10, 2015.

Meeting adjourned 1:59