

Prima Minutes

Date of meeting: March 13, 2015

Call to order time: 12:03 p.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	P
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	P
Past President	Sharon Harris	P
Director	Mina Hanssen	A
Director	Bryan Aalberg	P
Director	Sara Moye	P
Director	Jennifer Thomason	P

Review of minutes:

Minutes from February 13, 2015 were reviewed. Sharon made motion to approve minutes without any changes. Jamie seconded motion and motion passed.

Treasurer Report:

Mike reported to the board that our checking balance is \$7,578.60 Mike also reported as of 3/13/15 there were 58 people signed up for Spring conference this included non-paying speakers. Mike reviewed budget but board agreed to postpone final approval until May. Jennifer made a motion to approve Mike's treasurer report Sara seconded and motion passed.

Business

Spring Conference:

Laurie reported that she has the contract with Valley River Inn and will be final March 15, 2015.

Board re-visited coffee sponsorship for 2015 spring conference and decided not to pursue a sponsor. Board felt there was more of need for sponsorship for fall conference.

Board discussed and agreed that all class hours would apply toward the Workers Compensation hours for the Risk Management Certification program.

Board reviewed duties at Spring Conference:
Laurie: Opening remarks

Jamie will introduce speakers From Pills to Pot – Effective Strategies for Managing Prescription Medications and Marijuana

Brian will introduce speaker for WC Legal Update

Jamie will introduce panel speakers for Return to Work Toolbox

Mike and Gary will work registration table

Brian will do AV assistance

Sharon, Mina, Sara, Jennifer will do other duties need at the time of the conference

Board Duties:

Board discussed and agreed that director positons will take on additional responsibilities and assist other officers in running the organizations business. It was decided that directors will act as point people for the following areas and answer questions and web page assistance:

Sara: Fall registration assistance

Jennifer: Membership assistance

Brian: Sponsorship

Mina: Spring registration

E-mail Clean up

Brian is sending board bounce back e-mail list for review and working on finding correct e-mails for members.

National PRIMA Conference Scholarship

Board discussed overall financial condition and Sharon made motion and Mike seconded not to offer scholarship for 2105 PRIMA National Conference. Motion passed.

Conference Planner

Board reviewed and approved proposal from Julie LaMarche. Sara made motion and Brian seconded for Laurie to sign agreement and enter into contract for Oregon Prima.

Motion passed

Fall Conference Shalishan 2015

Call for presentation has gone out via the web page and Jaimie will bring a summary to the April board meeting for review. Topics and presenters will be determined at April board meeting.

Board discussed the options around keynote speaker and expense. A suggestion was made to look into “ted” talks instead of a traditional keynote. Board decided to look at traditional keynote speaker prices and decide in April based on costs. Laurie going to research and report to board.

Fall 2015 Conference sponsors Board members will be distributed sponsor list and approach for sponsorship.

Meeting adjourned at 1:30