

Prima Minutes

Date of meeting: February 13, 2015

Call to order time: 12:38 p.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	P
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	A
Past President	Sharon Harris	P
Director	Mina Hanssen	P
Director	Bryan Aalberg	P
Director	Sara Moyer	A
Director	Jennifer Thomason	A

Review of minutes:

Minutes from Jan 9, 2015 were reviewed. Sharon made motion to approve minutes with change to Village after Mt. Bachelor and correct the spelling of the last name of the conference planner to LaMarche. Jamie seconded motion and motion passed.

Treasurer Report:

Mike was unable to attend the meeting but reported to the board via e-mail that our checking balance is \$6,460.10. Mina made a motion to approve Mike's treasurer report Sharon seconded and motion passed.

Business

Spring Conference:

Speaker / topics: Laurie reported that all speakers have been identified and final speakers and schedule will be posted on the web page by Jamie.

Registration cost: Board agreed that conference costs for spring event will be \$55 for a member and \$65 for a non-member. No refunds will allowed after the Friday before the last reporting day for food count. People not able to attend can send another person from their agency or organization.

Menu: Board agreed that the pasta lunch choice would be the food choice for the conference menu Mina suggested that because of the current financial condition of the chapter that we allow a sponsor to cover the cost of the morning coffee. The board

agreed that we would limit it to one sponsor for the spring conference as we need sponsors for the fall conference. Because the theme of the conference is workers compensation it was decided to approach SAIF about sponsoring the coffee break. Bryan volunteered to contact SAIF to see if they would be interested.

Contract: Laurie reported that she has the contract with Valley River Inn and is reviewing. Laurie will send copy to treasurer and secretary for review before signing.

National PRIMA Conference

Registration: Laurie reminded the board attending the national PRIMA conference that registration is open and encouraged all board members to register before the early bird registration that ends the first week of April. Laurie reminded the board that attendance reimbursement is limited to \$800.

Chapter Service Award: Sharon reported that the service application has been submitted to national.

Salishan 2015

Fall 2015 Conference sponsors Board members will be distributed sponsor list and approach for sponsorship.

Conference Planner

Board reviewed and approved proposal from Julie LaMarche. Laurie will get contract in place.

Board Duties

Issue was tabled till February meeting.

Meeting adjourned.