

Prima Minutes

Date of meeting: August 14, 2015

Call to order time: 12:00 p.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	A
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	P
Past President	Sharon Harris	P
Director	Mina Hanssen	P
Director	Bryan Aalberg	P
Director	Sara Moye	P
Director	Jennifer Thomason	P

Also present at the meeting Julie LaMarche fall conference planner.

Review of minutes:

Minutes:

Board reviewed minutes from May meeting. Sharon made motion to accept minutes as written, Bryan seconded, and motion passed.

Treasurer Report:

Mike reported to the board via e-mail report prior to meeting that our checking balance is \$20,836.10 as of July 31, 2015. Mike reported cash flow looking as projected. Mina made motion to accept report, Sara seconded, and motion carried.

Mike reported that he will distribute new credit cards from bank to Laurie and Jamie as old ones are set to expire.

Business

Fall Conference Sponsor Updates:

Bryan reported that sponsorship going very well, and currently has \$25,000 collected in sponsorships. It is projected that sponsorship will now be \$31,000 for the conference. The sponsorship link is going to be turned off on the web page to limit the confusion around membership and conference registration.

Membership

Jennifer reported that we have 65 entities signed up so far. There is a need to change the directions on web page so people can understand how to add additional members.

Web page discussion

Board discussed the problems and issues arising from the use of the web page and identified items that needed to be changed or updated as the page has evolved. It was agreed that Bryan, Mike and Jamie will be identified as system administrators to the Star Chapter people so they will be able to authorize changes to the page that the board agrees on.

It was suggested that a “frequently asked question page” get developed and placed on the web page. This would give members an additional resource when trying to pay dues, or register for conferences. Byran, Laurie and Jennifer agreed to work on this project.

Fall Conference Planning:

This is the 30 year anniversary of Oregon Prima. Board discussed options on ways that we could celebrate this at the conference. Board decided to have a trivia contest that would work like this: at the beginning of each session the room monitor would ask a trivia question about Oregon Prima. At the end of the session the answer to the trivia question will be given. The participant would then collect all the answers. At the Thursday night banquet questions will be on a sheet of paper at the tables for people to fill out and turn in. We will then have a drawing from those entries for a prize.

Board discussed entertainment options for Thursday night banquet. Sara made motion to go into an agreement with Casino Night, Mike seconded and motion passed.

Board discussed prizes for sessions and decided that we would hand out coffee cards and chocolate. Sara is to purchase 15 Dutch Brothers \$15.00 coffee cards and Jamie get 30 chocolate bars. Mike is going to approach local glass blowing shops to see if they will provide a glass float and Julie will approach sponsors for additional prizes for casino night event.

Other Business

Scholarship applications, Achievement in Risk Management Award, and Board Elections will all be reviewed at September Meeting.

Meeting adjourned 1:35