

Prima Minutes

Date of meeting: September 11, 2015

Call to order time: 11:56 a.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	P
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	P
Past President	Sharon Harris	P
Director	Mina Hanssen	P
Director	Bryan Aalberg	P
Director	Sara Moye	P
Director	Jennifer Thomason	P

Also present at the meeting Julie LaMarche conference planner.

Review of minutes:

Minutes:

Board reviewed minutes from August meeting. Sharon made motion to accept minutes with word spelling change, Mike seconded, and motion passed.

Treasurer Report:

Mike reported to the board via e-mail report prior to meeting that our checking balance is \$43,775.57 as of August 31, 2015. Mike reported cash flow looking as projected and should come close to \$50,000 in revenue for this year's funds.

Mike reported that GL insurance premiums are due in the amount of \$291 and we would make payment this month. He has not gotten the Director and Officer coverage purchased from Prima National bill yet.

Jamie made motion to accept report, Jenifer seconded, and motion carried.

Business

Achievement in Risk Management Award

Board reviewed two applications via e-mail and voted on the award. Jamie will announce winner at conference on Thursday. Bryan will be in charge of purchasing awards.

Risk Management Certificate Recipients

Gary reported that there will be five people that have completed the Risk Certificate program and will need to be recognized at this year's conference. Scott Moss will make a short presentation Thursday morning recognizing the recipients and their mentor.

Board discussed covering room expense for retired mentor Benson Meyer. Mentor work is valuable to our members and needs to be recognized and encouraged. Most all other mentors are still actively working and have an agency that would typically cover these expenses. The board requested Benson becomes a mentor to give his expertise for a member in a public school district.

Motion was made by Mike to cover one night room expense for Benson for the 2015 conference. Board will look at future requests on case by case bases. Jamie seconded the motion and motion passed.

Board position results

Election results were tabulated for the two open positions and Nicole Fisher from Bend Parks and Recreation was voted into one of the positions. William White from Salem Keizer Schools and Rob Gabris Multnomah County tied in votes. Board decided that they would do a runoff election between the two for the open position. Jamie will post a vote on Prima web page.

Scholarship recipients

There were not any scholarship applicants for the 2015 conference.

2015 Fall Conference Updates

Jamie reported per Star Chapter report we 141 attendees signed up for October Conference. Julie supplied attendee lists for board to review.

Julie reported that we have only two sponsors that are outstanding for payments that they have pledged. We have currently collected \$27,400 in sponsorships and are waiting on a final \$2300 to come in.

Julie is approaching sponsors to donate prizes for casino night drawings.

Board discussed the idea that Oregon Prima should purchase prizes for the Oregon Prmia trivia drawing. Mike made the motion that the chapter should purchase \$500 worth of gifts for the drawing with a limit of \$50 per gift. Bryan seconded the motion and the motion passed.

Laurie reminded the board that there would be a meeting prior to conference from 11:30 to 12:30 on Wednesday and from 12:00 to 1:00 on Friday. Per E-mail discussion Wednesday meeting was changed to 11:00 to 12:00 to allow Julie time to get to registration table.

Board discussed logistics of conference including name badges, and prize drawing tags for placing in the box.

Board discussed room up grades negotiated with the Salishan contract and determined Suite would go to largest sponsor Brown and Brown, up graded rooms are going to the President, Past President and Vice President.

Julie is going to check with Sari, our key note speaker, to discuss what she is going to video during the presentation. Board is concerned that some members of the audience may not want to be videoed.

Fall Conference 2016

Laurie brought Mt. Bachelor Village contract for board review. It was decided that Julie would review contract and report back before finalizing.

Other Business

Board discussed the offer to explore partnership with RIMS and decided to decline the offer at this time.

Board decided that they would meet in November and not have a meeting in December 2105.

Meeting adjourned 1:23 p.m.