

Prima Minutes

Date of meeting: January 9, 2015

Call to order time: 12:07 p.m.

In attendance at meeting

President	Laurie Kemper	P
Vice President	Jamie Iboa	P
Secretary	Gary Hales	P
Treasurer	Mike Murzynsky	P
Past President	Sharon Harris	P
Director	Mina Hanssen	A
Director	Bryan Aalberg	P
Director	Sara Moye	P
Director	Jennifer Thomason	P

Review of minutes:

Minutes from December 12, 2014 were reviewed. Jamie made motion to approve minutes with change to treasure report removing the last 3 from the balance number to correctly read \$7,536.32 and to change in the "Fall Conference 2015" in the first sentence of the second paragraph from planer to planner. Mike seconded motion and motion passed.

Treasurer Report:

Mike reported that our checking balance is \$6531.68. A new budget was submitted and reviewed by the board. Sara made a motion to approve Mike's treasurer report Jennifer seconded and motion passed.

Business

Spring Conference:

Location and date:

Laurie reported that there was a conflict with the dates for the Oregon gardens and an alternative location at the Valley River Inn would be available. Valley River quoted that they had a room rental rate of \$500 and a food minimum rate of \$1500. Rooms would be available at rate of \$99 per-night. It was decided that this would be the best option for this year's conference and Laurie would let Valley River Inn know PRIMA would reserve April 17, 2015 as the date of the conference.

Board decided that there would be no breakfast offered at the spring conference only coffee and tea for the morning and lunch.

A save the date e-mail will be posted by Jamie on the Web page.

Speakers /Topics:

Board discussed and decided that theme of conference will be around workers compensation. Topics they will try to find speakers for are:

Prescription drug use in the workplace

Regulation/ legal updates

Early return to work programs/ modified duty

Return to work tool box Tools you should have to bring an injured worker back to work

Laurie pointed out that the board will need to identify what topics will apply to the "Risk Management Certificate" program areas.

Board will look for speakers to cover these topics.

Registration Cost:

Board discussed rates for this year's conference and agreed to set rates at \$55 for a member and \$65 for a non-member. Sara made motion Sharon seconded motion carried.

Fall Conference 2016 location

Laurie reported on her findings for 2016 location in central Oregon options available were the River house and Mt. Bachelor Village both in Bend Oregon. Mike made motion to reserve Mt. Bachelor Village as the 2016 location and Jamie seconded. Motion passed.

Conference Planner

Approached three different conference planners and had only one respond. Fee will be \$4500 plus material costs. After discussion Jennifer made motion to move forward with a contract with Julie LaMarche pending a review of the contract by the board. Jamie seconded motion and motion passed.

Fall 2015 Conference sponsors

Mike will send out last year's sponsor list to board so members can approach for donations.

National PRIMA Conference

Board discussed dollar support for members to attend National conference. Jamie made motion for President to have all expenses covered each board member up to \$800 covered toward the National conference expense or \$400 toward the Oregon fall conference expense if they do not attend the national conference. Mike seconded motion and motion passed.

Board discussed chapter service award nomination. Sharon moved to nominate Gary Hales for chapter service award. Bryan seconded and motion passed.

Next meeting will be held at Marion County Business Services starting at 11:30 a.m. board will review web page operations and duties at this meeting.